

Gainfield Elementary School

307 Old Field Road, Caller Box 871

Southbury, CT 06488-2211

Phone: (203) 264-5312 Fax: (203) 264-6439

Mr. Matthew Salvestrini, *Principal*

September 19, 2014

Parents of Students in Grades 3-5;

Region 15 Schools have a practice of not allowing students to bring electronic devices, such as cell phones and iPods to school. This practice is outlined in the GES Parent Handbook under Cell Phones and Toys. These practices are not being changed.

However, over the past two years, the schools have allowed Kindles or other e-reader devices to be brought into school in support of student reading. Guidelines for use of Kindles or other reading devices are:

- Technology devices for reading will be allowed for grades 3, 4 and 5
- This form will need to be filled out, signed and brought to school before the device is allowed (each year)
- Your child's name **MUST** be on the device
- GES/Region 15 takes **NO** responsibility for the device if it is lost, stolen or damaged; **it is the responsibility of the student**
- Any inappropriate use will cause the privilege to be revoked for those involved

Discuss this with your child. Discuss the responsibility, care, use and consequences. You should decide as a family if your child would benefit from this opportunity and can handle the responsibility.

Feel free to call me with any questions and thank you for your continued support with your child's education.

Best Regards,

Matt Salvestrini
Principal

----- *Fill Out and Return* -----

Student's Name _____

Teacher's Name _____ Grade _____

I give my child permission to bring his or her electronic device, to be used for reading only, to school. I understand that bringing the device to school is a privilege and with privilege comes responsibility and that the school is not responsible for loss or damage of this device. I have reviewed the conditions outlined above with my child and he/she understands the rules and will follow those rules.

Parent Signature

Student Signature

I am a Digital Citizen!



Pomperaug Regional School District 15
286 Whittemore Road, Middlebury, CT 06762
www.Region15.org 203-758-8259

Serving the Towns of Middlebury and Southbury, CT

I visit appropriate websites that promote learning and are for school-related purposes.

I say "NO" to cyber bullying. I will tell an adult if someone is being unkind or hurtful online.

I will tell my parents if I come across any information that makes me feel uncomfortable.



I do not access the Internet or social networking sites without a teacher's permission.

I protect my private information (my name, address, phone number or photos) and not share my passwords with friends.

I use my school Google account to work on assigned school work only. I know that sending social messages to my friends on my Google account is not allowed.



Student Use of Computer Systems and Internet Safety

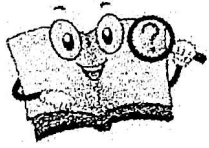
Policy, Regulations and Guidelines For Student Use of Region 15's Computer Systems and Internet Safety

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District Policy No. 6163.6:

Student Use of the District's Computer Systems and Internet Safety

The Region 15 Board of Education recognizes the importance of technological resources in today's educational environment.



Access to the school's computer systems will enable students to explore libraries, databases, and other Internet

resources while collaborating and exchanging messages with others. These computer systems are available to students, and regulations are in place, solely for their education-related use. In addition, the District educates students about appropriate online behavior, including interacting with other individuals on social networking sites and chat rooms, and cyber bullying awareness and response.

A technology protection measure is in place to block or filter Internet access to offensive material or material that is harmful to children.

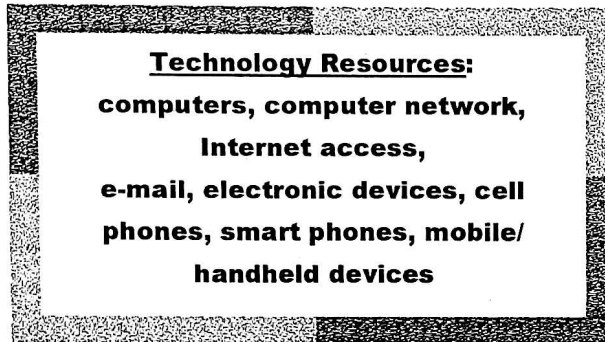
Region 15 reserves the right to monitor the use of the district's computers and computer systems to ensure the systems are being used for appropriate purposes and appropriate student conduct is maintained.

Administrative Regulations

Region 15 recognizes that technology supports curriculum and learning by expanding resources available for staff and student use. It is our goal to promote educational excellence by facilitating resource sharing, innovation, and communication.

Education-related use of the District's computers and computer networks, and access to e-mail and a variety of tools found on the Internet, enable students to learn, explore, and communicate with others.

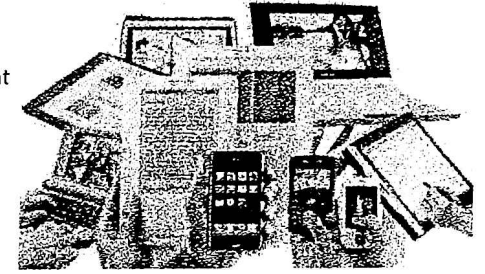
Use of the District's computer systems is allowed for students who act in a considerate and responsible manner in using such systems.



Student Conduct

In Region 15, we strive to keep students safe online. We foster the development of responsible long-term habits around computer use. This includes when students use a Region 15 Google account for their school work.

Students are responsible for good behavior on school computer systems. The District reserves the right to monitor and review student use. *Students should not have any expectation of personal privacy during their use of these computer systems.*



Students are permitted to use the District's computer systems for legitimate educational purposes, not for personal use.

Inappropriate use of computer systems include:

- Sending harassing, threatening messages
- Gaining or seeking to gain unauthorized access
- Damaging computers, files, systems, or networks
- Downloading/modifying computer software
- Using another person's password
- Trespassing in another person's folders, files, or work
- Sending messages that breach the District's confidentiality requirements
- Sending copyrighted material over the system
- Using computer system for personal use
- Accessing or attempting to access obscene or pornographic materials (or materials harmful to minors)
- Sending/receiving e-mails or accessing the Internet for non-educational purposes
- Cyber bullying
- Accessing or attempting to access social networking sites without legitimate educational purpose
- Attempting to bypass District-installed monitoring or security systems

Misuse of computer systems or policy/regulation violations may result in loss of access as well as other disciplinary action.

To view the complete Region 15 Board of Education Policies and Regulations, go to:
www.region15.org/policies

Google Apps For Education - Regional School District 15
Notification to Parents regarding the use of Google Apps for Education

Regional School District 15 has registered with Google to provide all students in grades 5-12 with Google Apps for Education user accounts. With these accounts, students will be given access to a wealth of collaborative tools available through the Google Apps for Education system. The rules governing the proper use of this system by students are included in Regional School District 15's STUDENT USE OF THE DISTRICT'S COMPUTER SYSTEMS AND INTERNET SAFETY POLICY and ADMINISTRATIVE REGULATIONS. The Google Apps student accounts provide free access to the following:

- Google Docs/Drive - a web accessible file storage system with built in apps for word processing, spreadsheets, drawing, and presentations.
- Gmail - an individual email account provided and managed by Regional School District 15
- Calendar - a system that provides individual and shared calendars to organize schedules, daily activities, and assignments
- Google Sites - a website creation tool
- Plus additional services.

Email Address: Students will be assigned an @region15.org email account. This account will be considered the student's official email address until such time as the student is no longer enrolled in Region 15. The e-mail function is NOT operational for students in grade 5. Students in grades 6-12 will only be allowed to send and receive email to and from other students and staff members within the Regional School District 15 system. All email will be monitored and filtered for spam and inappropriate content. Use of the email system will be for educational and academic purposes or other collaborative activities. As with all electronic systems, such communications are not private. Once information is created electronically and shared with anyone, it is not a private message. Students should be aware that school personnel have access to all messages created by students.

Conduct: Students will be expected to abide by all conditions as defined in the STUDENT USE OF THE DISTRICT'S COMPUTER SYSTEMS AND INTERNET SAFETY POLICY and ADMINISTRATIVE REGULATIONS. Using obscene, profane, threatening, or disrespectful language will be considered to be a violation of this policy and will not be tolerated by the district. Communication with others shall be related to coursework, studies or other collaborative activities as defined by district personnel. Students should notify district personnel if they are in receipt of any material reasonably deemed to be inappropriate. As in any form, bullying will not be tolerated.

Access Restriction: Use of Google Apps for Education by students is considered a privilege and is accorded at the discretion of Regional School District 15. The District maintains the right to immediately withdraw the access and use of any account when there is reason to believe that violations of law or School Board policies have occurred. In such cases, alleged violations will be referred to district administrative personnel for further investigation and possibly further disciplinary actions.

Privacy: Regional School District 15 personnel reserve the right to access and review content in the Google Apps for Education system for any user at any time. Regional School District 15 complies with all state and federal privacy laws. We invite parents to work with the schools as we help students develop good "digital citizenship" skills. This includes providing education and monitoring use. Parents who wish to view the content of their child's account should contact the school principal for username and password codes.

Notice of Publication: The STUDENT USE OF THE DISTRICT'S COMPUTER SYSTEMS AND INTERNET SAFETY POLICY and ADMINISTRATIVE REGULATIONS can be viewed online from the following URL:
[http://www.region15.org/filestorage/158/2563/2266/2419/7420/po_6163.6StudentUseoftheDistrictsComputerSys_\(2\).pdf](http://www.region15.org/filestorage/158/2563/2266/2419/7420/po_6163.6StudentUseoftheDistrictsComputerSys_(2).pdf)

If you have any questions or concerns, please contact the main office of your child's school.